

ARROWHEAD
Westminster, CO

website: <http://www.arrowheadhoa.com>

ARROWHEAD HOA BOARD OF DIRECTORS MEETING

OCTOBER 19, 2010

Board Members Present: David Alquist, Bobbie Van Dore

Board Member Absent: Mitchel Tandler

Management: Homeowners Concerns LLC – Sheri Bailey

CALL TO ORDER: 6:29 PM

OPEN FORUM: Six homeowners said they would attend this meeting to discuss correspondence they received from Homeowners Concerns. Four homeowners attended. All four discussions were done individually and three were resolved at that time. One homeowner has a second meeting scheduled to resolve the last issues on November 3, 2010. The two remaining homeowners who did not attend have information from the board being sent to them to finalize their resolutions.

MINUTES OF SEPTEMBER 2010: Approved previously and already on website; Motion made to approve by David; second by Bobbie; Motion approved by all in attendance

REVIEW OF SEPTEMBER FINANCIALS

The September financials were reviewed and approved; the board also approved the payment to be made to one vendor previously on hold. Motion made by David; second by Bobbie; Motion approved by all in attendance

ARC REVIEW

No members of the ARC committee were present. Three requests were presented to board for approval. All three were approved, one conditionally. Multiple (approximately six) approvals were given prior to the meeting at the HC offices for roof replacements filed on behalf of homeowners. There were also two paint requests approved at that time.

The ARC form needs to address garage door changes for future submittals. As homes age and replacements are being done, a standard needs to be defined.

The board also needs to address the issue with not having an active committee for these requests beyond November 1, 2010. The committee needs to be re-established and guidelines put in place for scheduled meetings and timely turnaround on requests. The committee must have at least three members and at least two in attendance at all meetings where approvals are made.

OLD BUSINESS:

- Board requested information regarding contract renewal with Metco. The contract has not been received by either HC or the board. -- Since the board meeting this contract has been submitted for the board to review.

NEW BUSINESS:

- Vista Management Associates, Inc. has been chosen as the new management company for Arrowhead. Vista Management has been provided with the Arrowhead mailing list details and is working to send out an announcement postcard to all homeowners. Our new property manager will be Phyllis McPherson.
- HC will provide the board with a listing of current vendors being used for the association.
- HC will provide the board with the last two bank statements for review (September and October).
- The board recognized Sheri, Fred and Brenda of Homeowners Concerns for all their hard work for the Arrowhead association over the last two years.

NEXT MEETING: November 19, 2010 at Vista Management offices at 8700 Turnpike Drive, Suite 230 in Westminster.
This first meeting is scheduled for 4:30 PM.

ADJOURNMENT

A motion to adjourn was made by David, second by Bobbie, Motion approved by all in attendance. Motion carried.

The meeting was adjourned at 8:20 p.m.