

**Arrowhead Filing #1**  
**Homeowners Association**  
**c/o Vista Management Associates, Inc.**  
8700 Turnpike Drive, Suite 230  
Westminster, CO 80031  
(303) 429-2611  
Fax: (303) 429-2632

**BOARD OF DIRECTORS MEETING**  
**January 17, 2012**

**CALL TO ORDER:**

The meeting was called to order at 5:00 pm. Board members Mitch Tendler, David Alquist and Jim Gotta were in attendance. Bobbie Van Dore was unable to attend. Phyllis McPherson was present from Vista Management.

**APPROVAL OF PREVIOUS MINUTES:**

David motioned to approve the Board of Directors minutes for November 2011 meeting. Jim seconded the motion and the motion passed unanimously. The minutes will be posted on the website.

**HEARINGS:**

No hearings scheduled. Review of the Homeowner's request.

**OPEN FORUM:**

No homeowner's present.

**FINANCIALS:**

**Monthly Financials** – the financials have been completed and sent to the Board. All questions were answered. David motioned to approve the financials, Jim seconded and motioned carried. All checks given to the Board to sign.

**ARC REVIEW:**

The ARC log was given to the Board to review.

**OLD BUSINESS:**

**Inspection Report** – Reviewed by the Board.

**Delinquent Accounts** – Discussion of status of accounts undertaken. New trash discontinuation letters to go out on February 1, 2012 and late charges assessed at that time.

**INTERIM BUSINESS CONDUCTED VIA E-MAIL**

**Trash Discontinuation** – 5 Addresses still on the list. New letters to go out February 1<sup>st</sup>.

**Design Guidelines** – discussion regarding creating very detailed designed guidelines.

**NEW BUSINESS:**

**250.00 Non Submittal Fine letter** – this was tabled until next meeting.

**Snow Removal** – Mike from Metco attended the meeting to discuss the difficulties of the storm in December and why snow removal was a day later. Discussion was undertaken with Mike and also Renee from Metco.

**ARR follow up-** Cindy Combs was here to discuss this process with regards to Vista Management responsibility.

**NEXT MEETING:**

**Next meeting** - The next meeting will February 21, 2012 and will be at 5:00 p.m.

**ADJOURNMENT:**

With no further business to discuss the meeting was adjourned at 5:45 p.m.

Approved by the Board