

**Arrowhead Filing #1 Homeowners Association
Board of Directors Meeting
September 15, 2015**

CALL TO ORDER

The meeting was called to order at 5:00 pm. Board members in attendance were David Alquist, Mark Barkmeier, Bobbie Van Dore, and Baille Barbour. Phyllis McPherson and Dawn Bates were in attendance for Vista Management Associates, Inc.

APPROVAL OF MINUTES

The August 18, 2015 minutes were presented. After reviewing the minutes there were requested revisions to the following paragraphs;

- Open forum discussion
- Monthly financials reports
- Delinquency reports

Bobbie Van Dore motioned to approve the Board meeting minutes for August 18, 2015 as revised. David Alquist seconded the motion and the motion passed unanimously.

OPEN FORUM & HEARINGS

There were no homeowners present and nothing was discussed.

FINANCIAL REPORTS

Monthly Financials – The financials ending August 31, 2015 were reviewed and the following questions were discussed:

- Trash Removal payments for March and April – The Manager was requested to gather more information on the April and March invoicing to make sure the billing was correct and if not have corrected and make sure the Association is refunded any money due back.
- Money Market Account – The Board requested moving forward to make sure in 2016 the transfer to reserves is done monthly and not annually to avoid the account going inactive due to no activity.

There were no further questions and the financials ending August 31, 2015 were approved as presented.

Delinquency Update – The delinquent accounts were discussed and all questions were answered.

REPORTS

Architectural Review Report – The updated Architectural Review report was presented with

updates on properties inspected and confirmed by Baille. Also, the Board has asked that an issue with an ARC request remain open until we obtain further clarification from the homeowner.

Inspection Report – The inspection report was reviewed and it was confirmed that an additional paint violation letter mailed out. There were a few issues concerning tree lawns not being maintained, dry lawns, dead landscape and weeds discussed and added to the list. There were no further questions.

INTERIM BUSINESS CONDUCTED VIA E-MAIL

Trash Discontinuation – The updated trash discontinuation list was sent to the trash contractor.

OLD BUSINESS

Fence Repair Invoice for Damages – The manager stated she spoke to the homeowner that received a letter and invoice in the amount of \$50 for damages caused by their backyard landscape rock to the common fence. She informed the Board the homeowner has agreed to pay the amount of \$50 for the damages. The Manager will monitor for payment.

Neighborhood Clean Up Day – The Manager confirmed the neighborhood clean-up day was changed to October 3, 2015 and presented the proposed post card mailing verbiage for their review. After a discussion, there were a few revisions requested to the post card. There were no further questions.

NEW BUSINESS

There was nothing discussed.

NEXT MEETING

The next Board meeting will be held on October 20, 2015 at 5:00pm.

ADJOURNMENT

With there being no further business to discuss, the meeting was adjourned at 5:35 p.m.